



**NOTICE TO CONTRACTORS
SMALL WORKS ROSTER
HIGHWAY CONSTRUCTION**

January 3, 2025

The Department of Transportation is soliciting contractors interested in qualifying for placement on the department's Small Works Roster. The small works roster process as authorized by RCW 39.04.155 and WAC 468-15 may be used to secure bids for the Agency's small works projects with a total cost less than \$350,000.

Contractors that are currently Prequalified may be placed on the Small Works Roster by checking the box on their questionnaire. For contractors who are not currently prequalified, application for prequalification for small works roster shall be submitted on DOT Form 420-020 (Small Works Questionnaire). Both forms are available by emailing prequal@wsdot.wa.gov or can be printed from the WSDOT Contract Ad & Award website at <https://wsdot.wa.gov/business-wsdot/how-do-business-us/public-works-contracts/how-bid-contract/step-1-prequalify>. Applications for placement on the Department of Transportation Small Works Roster will be accepted by emailing prequal@wsdot.wa.gov

Small Works Roster projects are estimated under \$350,000 and if your company is eligible to bid the class of work, an advertisement will be faxed or emailed to your company. If you indicate you are interested in bidding on the project the contract documents will then be forwarded to your company.

Americans with Disabilities Act (ADA) Information: This material can be made available in an alternate format by emailing the Office of Equity and Civil Rights at wsdotada@wsdot.wa.gov or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

Title VI Notice to Public: It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equity and Civil Rights (OECR). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OECR's Title VI Coordinator at (360) 705-7090.

**Roger Millar
Secretary of Transportation**