



Scoring Criteria 1: Qualifications/Expertise of Firms on Team

Min pts 0 : Max pts 30

- A. Include the following items:
- Provide a listing of all firms on your proposed team;
 - List the type(s) of expertise that each firm on your team can provide;
 - How long has each firm on your team provided these type(s) of expertise;
 - For each firm on your proposed team, provide the number of employees within the state of Washington. Also, provide the number of employees that each firm on your proposed team has nationwide; and
 - Provide organization chart of your proposed team and include the respective roles that each firm will provide for the team.
- B. Include the following items:
Provide listing of each team member's offices within the state of Washington, include the total number of employees within each location and the types of expertise that is available at each location.
- C. Include the following items:
Has the prime consultant worked with proposed sub-consultant(s) on similar projects in the last three (3) years? If yes, provide name of the project, each firm's role on the project and the dates the services were performed. Limit examples to one (1) project for each sub-consultant firm.
- D. Include the following items:
Provide table identifying current availability of key staff and resources for each firm on the proposed project team. The availability of staff must be identified as hours available per month for the length of the project, not in percentages of time available.
- E. Include the following items:
Provide a list of up to three (3) projects that each firm on your project team has completed within the last three (3) years. The project(s) must demonstrate the required expertise needed for this project. Include the work/services provided on the project(s) and the approximate amount received for each project.

Scoring Criteria 2: Qualifications of Proposed Engineering Resource Manager (ERM)

Min pts 0 : Max pts 30

- A. Include the following items:
Provide up to three (3) examples for the proposed Engineering Resource Manager that demonstrates his/her prior experience as an Engineering Resource Manager on WSDOT or similar projects. Include the date(s) of each project; the name of the client/organization for each project; list the engineering resource manager's responsibilities and tasks on each project.



- B. Include the following items:
Demonstrate the Engineering Resource Manager's familiarity with relevant state and federal regulations and/or procedures.
- C. Include the following items:
Provide up to three (3) examples of the proposed Engineering Resource Manager's ability to manage all of the following within a project:
- Schedule;
 - Scope of work/scope creep;
 - Budget issues; and
 - Changes that arise throughout the life of the project.
- D. Include the following items:
Engineering Resource Manager's approach for his/her team to provide formal and over the shoulder mentoring/coaching in support of WSDOT's workforce development strategic plan goal during delivery of this Contract. Provide up to three (3) examples of the Engineering Resource Manager's experience successfully implementing a similar mentoring/coaching effort.
- E. Include the following items:
Provide listing of professional licenses/accreditations for the proposed Engineering Resource Manager; include the year that each license/accreditation was received. Please include the licenses that were obtained in the State of Washington only.

Scoring Criteria 3: Key Team Members Qualifications (Prime Consultant and Sub-Consultants)
Min pts 0 : Max pts 40

- A. Include the following items for six major areas of support for Project Development and Construction:
- List each key team member's role/responsibilities on your proposed team.
 - For each proposed key team member, provide up to three (3) examples of prior relevant projects. Include the name of project(s), dates of the project(s), and roles/responsibilities for each team member on those project(s).
 - For each proposed key team member, demonstrate his/her understanding of WSDOT and/or public agency regulations/procedures.
 - Describe your key team members' experience with the major areas of support numbered 1-6 in the Notice to Consultants.
 - For each proposed key team member, provide a commitment to co-location with State staff in any of the State project offices located within the Olympic Region.



Scoring Criteria 4: References/Past Performances (Prime Consultant Only)

Min pts 0 : Max pts 0

Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years. These must be included in your Packet B.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services."

Performance Evaluations for Non-WSDOT projects:

If your firm does not have performance evaluations with WSDOT, it is necessary to have an evaluation of past performance completed by a client. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.